30 June 2025

Engr. Geraldine N. Diocares

Property Manager

Philippine Stock Exchange Centre Condominium Corporation

Subject: Request copy for Meralco Statement of Account – Unit 3004-A West

Dear Engr. Diocares,

I am writing to respectfully request a copy of the latest Meralco statement of account for my unit, Unit 3004-A West Tower.

Please let me know if there are any procedures I need to follow or forms I need to fill out to facilitate this request. I am available to pick up the document at your convenience, or if possible, kindly advise if an electronic copy can be sent to our email address: admin@wedoinc.ph.

Thank you for your time and assistance with this matter.

Sincerely,

Mark Reolester Ledesma

SBU Project Manager

WeDo BPO Inc.